

KENORA-RAINY RIVER DISTRICTS

Child & Family

SERVICES



ANNUAL REPORT

2020/2021

Kenora-Rainy River Districts Child and Family Services

ANNUAL GENERAL MEETING

17 June 2021

A G E N D A

- 1. Opening/Welcome by Syrena Lalonde, Board President**
- 2. Minutes of the June 25, 2020, Kenora-Rainy River Annual Meeting**
- 3. Message from the Board President and Executive Director**
- 4. Greetings from OACAS**
- 5. Auditor's Report**
Jennifer Pyzer, - BDO Dunwoody, Chartered Accountant
- 6. Amended Bylaw**
- 7. Nomination Report**
- 8. Adjournment**

*Kenora-Rainy River Districts
Child and Family Services*

VISION:

Children and families reaching their full potential

MISSION:

We are dedicated to ensuring the safety and well-being of every child

VALUES:

Positive Attitude, Relationships, Integrity, Diversity, and Excellence

KENORA-RAINY RIVER DISTRICTS CHILD AND FAMILY SERVICES

Minutes of the Annual Meeting **Held June 25, 2020**

The Annual Meeting of the Kenora-Rainy River Child and Family Services was held on June 25, 2020, commencing at 4:04 p.m. via BlueJeans. The meeting was chaired by the President of the Board of Directors, Syrena Lalonde and a quorum of the general membership was present. The Board President welcomed those present and thanked them for attending the annual meeting.

The Mission and Vision Statements were read aloud by Bob McGreevy.

MOTION # 20200625 - 1 Moved by Charron Sippola and seconded by Josie Groen that the Minutes of the June 21, 2019, Kenora-Rainy River Districts Child and Family Services Annual General Meeting be approved. Motion Carried.

President's Report:

MOTION # 20200625 - 2 Moved by John Baker and seconded by Kathy McConnachie that the President's Report be approved. Motion Carried.

Executive Director's Report:

MOTION # 20200625 - 3 Moved by Bob McGreevy and seconded by Charron Sippola that the Executive Director's Report be approved. Motion Carried.

A letter from OACAS Board President and Executive Director, congratulating the Agency on the Annual General Meeting, was presented to the Membership by Syrena Lalonde.

The President thanked the Senior Staff for all the work they do and asked the Executive Director to relay the message.

Kathy McConnachie, Audit Committee Chair provided the membership with a comprehensive summary of the Auditor's report for the fiscal year April 1, 2019 to March 31, 2020. The Membership appreciated the detailed report. The amount of work that was required to prepare this report for BDO was phenomenal, in particular due to COVID.

MOTION # 20200625 - 4 Moved by Josie Groen and seconded by Charron Sippola that the 2019/2020 Audited Financial Statements be approved. Motion Carried

The motion to retain an accounting firm for auditing purposes for the fiscal year April 1, 2020 to March 31, 2021 was tabled for further discussion at the September Board meeting.

The Board of Directors recognized the Finance team for their work required to prepare and finalize the audit during these trying times.

Having no further business to consider, the President accepted a motion to adjourn at 4:25 p.m.

Syrena Lalonde, President

Mary Ann Reimer, Secretary

Date

**President's Report
to the Members of the
Kenora Rainy River Districts Child and Family Services
June 2021**

Who would have ever guessed a year ago that 2020-2021 would continue to be in a pandemic? Immense pressures have been felt by families and foster care providers during this difficult time. Staff have had to develop routines for working from home, and endure providing virtual service to our children. Despite these challenges, staff continue to find creative ways to work with families and communities, and provide essential supports required to keep children in their homes.

Despite the barriers presented this year, numerous events were able to occur. Staff had an opportunity to discuss and reflect upon ideas presented during the Equity training, our agency entered into a partnership for Project Journey to engage high-risk youth in land-based activities, and school lunch programs were enhanced. Clinical services resourcefully navigated a myriad of school closures, innovatively maintaining service remotely.

Amidst these challenges, the 2021-2024 Strategic Plan and Service Plan were developed and rolled out. The newly designed documents emphasize the agency's primary commitment to the child who is supported by their family, kin and community.

The Board is exceptionally proud of our Executive Director, Bill Leonard, and his team in the exemplary handling of their response to the COVID-19 pandemic. Our management team has met regularly throughout the year to respond to the ever changing provincial directives, developing and revising protocols, and ensuring ongoing protection, safety and support of staff and families within the restrictions forced upon us by this crisis.

On behalf of the KRRCFSS Board of Directors, I would like to specifically acknowledge the staff working on the front lines caring for our families in need, as well as the staff working behind the scenes keeping our facilities and agency operating. Please know that we recognize the admirable work that you do, and appreciate your dedication to our families.

I would also like to thank our Board of Directors. Your ongoing commitment to our Board is greatly valued.

Respectfully,



Syrena Lalonde, Board President

Report to The Board of Directors and General Membership of:
Kenora Rainy River Child and Family Services
Annual General Meeting
June 17, 2021

At this time last year, we were four months into what would become an unprecedented medical crisis at least in the last one hundred years. At this time last year, many of our staff were working from home under a modified Service Structure and as of this writing, we are a week out of a stay at home order, while the Province remains in a State of Emergency and many of our staff continue to work from home.

The Pandemic has had a profound impact on society's children and families. The mental health needs of our children have reached crisis proportions and parents have endured having to respond to the children's needs in extraordinary circumstances including the ongoing school closures which forces them to take a prominent role in ensuring their child's educational needs are met.

The agency's resources, particularly in our Children's Mental Programs, have been strained as the requests for services in the Rainy River District far surpasses our ability to respond.

Our Child Welfare Services has been inundated as families struggle to navigate the constant demands and restrictions placed upon them that may not be understood by their children, but exacerbated by the paradox of having to nurture their children while the usual safeguards that protect children are removed, such as schools, the ability to play outside, be with friends and so on.

The agency has had to deploy innovative thinking to respond to these many demands. Fortunately, the Ministry also understood these exceptional circumstances and quite early gave agencies a great deal of leeway in how we responded to these challenges, while also removing some restrictions on how we expended funds within our allocation.

On the bright side, vaccinations are rolling out within our Districts and for the last few weeks infections have dropped remarkably.

We are on our way out of this, but its effects will be lingering and we will be responding to the after effects well into the future.

In March of this year, the Board approved our new Strategic and Service Plans. These instruments have been distributed to staff as well as to our community partners. A great deal of work went into their development and I would like to thank all involved.

We ended the fiscal year 2020-2021 with a balanced budget and are presently completing our projected budget for fiscal year 2021-2022. It will be formally presented to the Board at the September meeting. This year's budget is complicated by the large number of historical lawsuits we find ourselves having to defend, but which is not provided for within the monies allocated to us by the Province. After a years long communication with the Ministry around this issue we finally received a response from them that gives hope that they may be willing to assist us with this matter. The oncoming year will tell, but in the mean time, it continues to be a drain on our child welfare funds which were never intended to be used for legal costs such as this.

The Ministry continues to roll out their new Modernization Strategy. The premise being that all children, wherever they live in Ontario, will have access to equitable services to meet their needs. This will be accomplished within the present funding envelope with resources simply being moved around to where they can best accomplish the mission.

I have attended numerous meetings regarding the Modernization Strategy and I am continually struck with the realization that the Ministry employees not living in northern Ontario have no conception of its size or geographical distances between its small communities. I fear that, although they may not realize it, they have 'bitten off more than they can chew'. Obviously, we will continue to cooperate, but while I may agree with the concepts outlined within the Strategy, I am extremely pessimistic about its ability to be executed in the north without the infusion of considerable additional financial and other resources.

In February and March of this year, all agency staff were provided three days of training in Equity, Inclusion and Diversity. Board Members were also provided with the opportunity to take the course online.

Our Agency continues to mentor Rocky Bay First Nation in the development of their Child and Family Services Agency which they hope to be designated as a Children's Aid Society later this year. The feedback I have received from their leadership has been profusive praise.

I continue to work with our partners in the Northwest to search for solutions that would meet the ongoing needs of our children and families. At times, it seems we are at odds with the Ministry or given pro forma responses that are not helpful in our work, but it is work that is never ending.

Finally, I want to thank the Board of Directors for their amazing support over the past year. I also express my ongoing appreciation and thanks to my entire management team and all my staff who work on the front lines and behind the scenes for their continued hard work especially during the challenges over the past year.

Respectfully,



William Leonard, BA, BSW, MSW (Clinical), RSW
Executive Director



Ontario Association of
Children's Aid Societies

Friday, June 18, 2021

Bill Leonard
Executive Director
Kenora-Rainy River Districts Child and Family Services
820 Lakeview Drive
Kenora, ON P9N 3P7

Dear Mr. Leonard,

The Ontario Association of Children's Aid Societies (OACAS) extends warm greetings to you, your Board of Directors, and your staff as you convene your 2021 Annual General Meeting.

We are proud to see how Kenora-Rainy River Districts Child and Family Services has adapted your services to your local community during the pandemic this past year. OACAS recognizes the leadership, courage, and perseverance of your staff and board amidst these unprecedented and difficult times.

As we enter into the third year of our five-year strategic plan to "reimagine" child welfare, we recognize more than ever the need for strong partnerships and collaborative efforts between Children's Aid Societies and Indigenous Child and Family Well-Being Agencies to move us towards a system that supports all Ontario's children, youth, and families to thrive. OACAS honours, recognizes, and appreciates the diverse achievements of your staff and board members at Kenora-Rainy River Districts Child and Family Services on many provincial committees and projects. Our efforts to improve outcomes for children, youth, and families across the province would not be possible without the active engagement of our members.

Your membership in OACAS is highly valued. OACAS strives to provide all members with benefits that support their day-to-day operations, including in the areas of government relations; communication and advocacy; diversity, equity, and inclusion; member support for Reconciliation work; service and operational excellence; education and training; and the shared services program.

OACAS looks forward to continuing to work alongside you to meet the challenges of the COVID-19 pandemic and beyond. We are committed more than ever to ensuring consistent, equitable supports and uninterrupted services for our most vulnerable children, youth, and families. We are here to support you and the essential work you do, with considerations in mind for the health, safety, and well-being of your staff and all those you serve.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Sarsfield".

Lisa Sarsfield
Board Chair

A handwritten signature in black ink, appearing to read "Nicole Bonnie".

Nicole Bonnie
Chief Executive Officer

Kenora – Rainy River Districts Child and Family Services

By-Law #1

A by-law relating generally to the conduct of the affairs of the Kenora – Rainy River Districts Child and Family Services

herein after referred to as the **Agency**

WHEREAS by Letters Patent of Amalgamation dated the first day of July, 2011, Kenora – Rainy River Districts Child and Family Services was incorporated, and

BE IT ENACTED as a by-law of the Kenora – Rainy River Districts Child and Family Services as follows:

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Section 1 – General

1.01 Definitions

In this by-law, unless the context otherwise requires:

- a. “Corporations Act” means the Corporations Act, Ontario, and when proclaimed in force, the Nor-for-Profit Corporations Act, 2010 (Ontario) and, where the context requires, includes the regulations made under it, as amended or re-enacted from time to time;
- b. “Board” means the board of directors of the Agency;
- c. “By-laws” means this by-law (including the schedules of this by-law) and all other by-laws of the Agency as amended and which from time to time, in force;
- d. “President” means the President of the Board

- e. “Agency” means the corporation that has passed these by-laws under the Corporations Act or that is deemed to have passed these laws under the Corporations Act, (meaning Kenora – Rainy River Districts Child and Family Services
- f. “Director” means an individual occupying the position of director of the Agency by whatever name he or she is called;
- g. “Member” means a member of the Agency
- h. “Members” means the collective membership of the Agency; and
- i. “Officer” means an officer of the Agency
- j. “The Child and Family Services Act” means the Child and Family Services Act, Ontario as amended and any statute enacted in substitution therefore from time to time

1.02 Interpretation

Other than is specified in Section 1.01, all terms contained in this by-law that are defined in the Corporations Act shall have the meaning given to such terms in the Corporations Act. Words importing the singular include the plural and vice-versa, and words importing one gender include all genders.

The Agency shall be carried on without the purpose of gain for its members and any profits or other accretions to the Agency shall be used in promoting its objects.

The Agency shall be subject to the Charities Accounting Act, Ontario and the Charitable Gifts Act.

1.03 Severability and Precedence

The invalidity or unenforceability of any provision of this By-law shall not affect the validity or enforceability of the remaining provision of this By-law. If any of the provisions contained in the By-laws are inconsistent with those contained in the Articles or the Corporations Act, the provisions contained in the Articles or the Corporations Act shall prevail.

1.04 Seal

The seal of the Agency shall be in the form determined by the Board.

1.05 Execution of Contracts

Deeds, transfers, assignments, contracts, obligations and other instruments in writing requiring execution by the Agency may be signed by any two Officers or Directors. In addition, the Board may from time to time direct the manner in which and the person by whom a particular document or type of document shall be executed. Any person authorized to sign any document,

may affix the corporate seal, if any, to the document. Any Director or Officer may certify a copy of any instrument, resolution, By-law or other document of the Agency to be a true copy thereof.

1.06 Cheques, Drafts, Notes

- a. The Executive Director is authorized, without first having to seek board approval or co-signor, to sign all cheques or authorize the payment of monies not exceeding such amount as determined by the Board that are incidental to the operation of the Agency.
- b. All cheques or payment of monies exceeding such amount as determined by the Board shall require signatures from two (2) of the following authorized persons: President, Vice-President, Treasurer or Executive Director.
- c. All cheques, drafts or orders for the payment of money and all notes and acceptances and bills of exchange not dealt with in a) and b) above shall be signed by such officers of the Agency and in such manner as the Board may from time to time designate by resolution.

Section 2 - Directors

2.01 Election and Term

The affairs of the Agency shall be managed by a Board of Directors with a minimum of nine (9) and a maximum of twelve (12). The Directors shall be elected by the Members. The term of office of the Directors “subject to the provisions, if any, of the Articles” shall be from the date of the meeting at which they are elected or appointed until the next annual meeting or until their successors are elected or appointed as determined by the Board from time to time.

Nominations for directors shall be sought from the area of territorial jurisdiction to ensure a skills-based board with a high degree of diversity of background and experience.

Directors shall be eligible for election for a maximum of three terms of three years each, for a total of nine years.

In exceptional circumstances, a director’s term may be extended for one additional year by resolution of the Board.

2.02 Vacancies

The office of a Director shall be vacated immediately:

- a. if the Director resigns office by notice to the President, written or otherwise, which resignation shall be effective at the time it is received by the President or at the time specified in the notice whichever is later;
- b. if the Director dies or becomes bankrupt;

- c. if the Director is found incapable of managing property by the court or under Ontario law; or
- d. if, at a meeting of the Members, a resolution is passed by at least a majority of the votes cast by the Members, removing the Director, before the expiration of the Director's term of office.

2.03 Filling Vacancies

A vacancy on the Board shall be filled as follows:

- a. a quorum of Directors may fill a vacancy among the Directors;
- b. if a vacancy occurs as a result of the Members removing a Director, the Members may fill the vacancy by a majority vote and any Director elected to fill a vacancy shall hold office for the remainder of the removed Director's term; and
- c. the Board may fill any other vacancy by a majority vote, and the appointee shall hold office for the remainder of the unexpired portion of the term of the vacating Director. After that, the appointee shall be eligible to be elected as a Director.

2.04 Committees

Subject to the limitations on delegation set out in the Corporations Act, the Board may establish any committee it determines necessary for the execution of the Board's responsibilities. The Board shall determine the composition and terms of reference for any such committee. The Board may dissolve any committee by resolution at any time.

2.05 Remuneration of Directors

Directors shall serve without remuneration and no Director shall directly or indirectly receive any profit from occupying the position of Director. Directors may be reimbursed from time to time for specific reasonable expenses they may incur in the performance of their duties as a Director if having received prior approval by the Board.

Section 3 - Board Meetings

3.01 Calling of Meetings

Meetings of the Directors may be called by the President or any two Directors at any time and any place.

3.02 Regular Meetings

The Board may fix the time and place of regular Board meetings and send a copy of the resolution fixing the place and time of such meetings to each Director, and no other notice shall be required for any such meetings.

3.03 Number of Meetings

The Board shall hold at least nine (9) meetings in each fiscal year. Meetings of the Board may be called at any time by the President at their own behest or at the request of any four (4) directors.

3.04 Notice

Notice of the time and place for the holding of a meeting of the Board shall be given by mail, e-mail, facsimile or otherwise electronically communicated to every Director of the Agency not less than seven days before the date of the meeting is to be held. Notice of a meeting is not necessary if all the directors are present, and none objects to holding the meeting, or if those absent have waived notice or otherwise signified consent to holding such a meeting.

If a quorum of Directors is present, each newly elected or appointed Board may, without notice, hold its first meeting immediately following the annual meeting of the Agency.

3.05 President

The President shall preside at Board meetings. In the absence of the President, the Vice-President shall act as the President and if neither is present, the Directors present shall choose one of their numbers to act as President.

3.06 Voting

Each Director has one vote. Questions arising at any Board meeting shall be decided by a majority of votes.

3.07 Participation by Telephone or Other Communications Facilities

A Board meeting may be held by telephone, electronic or other communication facilities that permit all persons participating in the meeting to communicate adequately with each other at the same time, and a Director participating by such means is deemed to be present at that meeting.

3.08 Quorum for Meetings

A quorum at any meeting of directors or of members shall be a simple majority of those entitled to vote at the meeting. If a quorum is present at the opening of a meeting of members or of directors, those present may proceed with the business of the meeting even if a quorum is not present throughout the meeting.

Section 4- Financial

4.01 Banking

The Board shall by resolution from time to time designate the bank in which money, bonds or other securities of the Agency shall be placed for safe keeping.

4.02 Financial Year

The financial year of the Agency ends on the date the Board from time to time by resolution determines.

Section 5- Officers

5.01 Officers

The Board shall appoint from among the Directors a President and a Vice- President and may appoint any other person to be Treasurer and Secretary, at its first meeting following the annual meeting of the Agency. The office of Treasurer and Secretary may be held by the same person and known as the Secretary-treasurer. The Board may appoint such other Officers and agents as it deems necessary, and who have such authority and shall perform such duties as the Board may prescribe from time to time.

The President and Vice-President shall be appointed for a one year term. A Director is not eligible for re-election to the position of President after having served as President of the Board for four (4) consecutive years, until a period of eleven (11) months has elapsed from the date of his retirement as President.)

5.02 Office Held at Board's Discretion

Any Officer shall cease to hold office upon resolution of the Board

5.03 Duties

Officers shall be responsible for the duties assigned to them and they may delegate to others the performance of any or all such duties.

5.04 Duties of the President

The President shall perform the duties described in 3.04 and 9.05 and other such duties as may be required by law or as the Board determines from time to time.

Section 6- Protection of Directors and Others

6.01 Protection of Directors and Officers

No Director, Officer, or committee member of the Agency is liable for the acts, neglects or defaults of any other Director, Officer, committee member or employee of the Agency or for joining in any receipt or for any loss, damage or expense happening to the Agency through the insufficiency or deficiency of title to any property acquired by resolution of the Board, or for or on behalf of, the Agency, or for insufficiency or deficiency of any security in or upon which any of the money of or belonging to the Agency shall be placed out or invested or for any loss or damage arising from the bankruptcy, insolvency, or tortuous act of any person, firm or corporation with whom or which any monies, securities or effects shall be lodged or deposited or

for any other loss, damage or misfortune whatever may happen in the execution of the duties of his or her respective office or trust provided that they have:

- a. complied with the Corporations Act and the Agency's articles and By-laws; and
- b. exercised their powers and discharged their duties in accordance with the Corporations Act.

Section 7- Conflict of Interest

7.01 Conflict of Interest

Every Director is in a fiduciary relation with the Agency and is under an obligation to act in the utmost good faith towards the Agency in his dealings with it or on its behalf. No Director shall place himself in a position where there is a conflict between his duties as director and his other interests.

A Director who is in any way directly or indirectly interested in a contract or transaction, or proposed contract or transaction with the Agency, or who otherwise has a conflict of interest shall make the disclosure required by the Corporations Act. Except as provided by the Corporations Act, no such Director shall attend any part of a meeting of Directors or vote on any resolution to approve any such contract or transaction.

7.02 Charitable Corporation

No Director shall, directly or indirectly receive a financial benefit, through a contract or otherwise, from the Agency unless the provisions of the Corporations Act and law applicable to charitable corporations are complied with.

Section 8 - Members

8.01 Members

There shall be one (1) class of membership in the Agency.

8.02 Termination of Membership

A membership in the Corporation is not transferable and automatically terminates upon:

- a. the resignation of a Member
- b. the death of a Member
- c. the liquidation or dissolution of the Agency under the Corporations Act

8.03 Disciplinary Act or Termination of Membership for Cause

- a. Upon 15 days written notice to a Member, the Board may pass a resolution authorizing disciplinary action or the termination of membership for violating any provision of the articles or By-laws

- b. The notice shall set out the reasons for the disciplinary action or termination of membership. The Member receiving the notice shall be entitled to give the Board a written submission opposing the disciplinary action or termination not less than 5 days before the end of the 15 -day period. The Board shall consider the written submission of the Member before making a final decision regarding disciplinary action or termination of membership.

Section 9 - Members' Meetings

9.01 Annual Meeting

The annual meeting shall be held on a day and at a place within Ontario fixed by the Board. Any member, upon request, shall be provided, not less than 21 days before the annual meeting, with a copy of the approved financial statements, auditor's report or review engagement report and other financial information required by the By-laws or articles.

The business transacted at the annual meeting shall include:

- a. receipt of the agenda;
- b. receipt of the minutes of the previous annual and subsequent special meetings;
- c. consideration of the financial statements;
- d. report of the auditor or person who has been appointed to conduct a review engagement;
- e. reappointment or new appointment of the auditor or a person to conduct a review engagement for the coming year;
- f. election of Directors; and
- g. such other or special business as may be set out in the notice of meeting.

No other item of business shall be included on the agenda for the annual meeting unless a Member's proposal has been given to the secretary prior to the giving of notice of the annual meeting in accordance with the Corporations Act, so that such items of new business can be included in the notice of the annual meeting.

9.02 Special Meetings

The Directors may call a special meeting of the Members. The Board shall convene a special meeting on written requisition of not less than one-tenth of the Members for any purpose connected with the affairs of the Agency that does not fall within the exceptions listed in the

Corporations Act or is otherwise inconsistent with the Corporations Act, within 21 days from the date of the deposit of the requisition.

9.03 Notice

Subject to the Corporations Act, not less than 10 and not more than 50 days written notice to any annual or special Member's meeting shall be given in the manner specified in the Corporations Act to each Member and to the auditor or person appointed to conduct a review engagement. Notice of any meeting where special business will be transacted must contain sufficient information to permit Members to form a reasoned judgment on the decision to be taken. Notice of each meeting must remind the member of the right to vote by proxy.

9.04 Quorum

A quorum for the transaction of business at a Members' meeting is a majority of the Members entitled to vote at the meeting, whether present in person or by proxy. If a quorum is present at the opening of a meeting of the Members, the Members present may proceed with the business of the meeting, even if a quorum is not present throughout the meeting.

9.05 President of the Meeting

The President shall be the Chair of the Members' meeting; in the President's absence, the Vice President shall chair the meeting and if neither is present, the Members present at the Members' meeting shall choose another Director as chair. If no Director is present or if all Directors present decline to act as chair, the Members present shall choose one of their number to chair the meeting.

9.06 Voting of Members

Business arising at any Members' meeting shall be decided by a majority of votes unless otherwise required by the Corporations Act or the By-law provided that:

- a. each Member shall be entitled to one vote on any question presented;
- b. votes shall be taken by a show of hands among all Members present; and the chair of the meeting, if a member, shall have a vote
- c. an abstention shall not be considered a vote cast;
- d. before or after a show of hands has been taken on any question, the chair of the meeting may require, or any Member may demand a written ballot. A written ballot so required or demanded shall be taken in such a manner as the chair of the meeting shall direct;
- e. if there is a tie vote, the chair of the meeting shall require a written ballot, and shall not have a second or casting vote. If there is a tie vote upon written ballot, the motion is lost; and

- f. whenever a vote show of hands is taken on a question, unless a written ballot is required or demanded, a declaration by the chair of the meeting that a resolution has been carried or lost and an entry to that effect in the minutes shall be conclusive evidence of the fact without proof of the number or proportion of votes recorded in favour or against the motion.

9.07 Adjournments

The Chair may, with the majority consent of any Members' meeting, adjourn the same from time to time and no notice of such adjournment need be given to the Members, unless the meeting is adjourned by one or more adjournments for an aggregate of 30 days or more. Any business may be brought before or dealt with at any adjourned meeting which might have been brought before or dealt with at the original meeting in accordance with the notice calling the same.

9.08 Persons Entitled to be Present

The only people entitled to attend a Members' meeting are the Members, the auditors of the Agency (or the person who has been appointed to conduct a review engagement, if any) and others who are entitled or required under any provision of the Corporations Act or the articles to be present at the meeting. Any other person may be admitted only if invited by the Chair of the meeting or with the majority consent of the Members present at the meeting.

Section 10 - Notices

10.01 Service

Any notice required to be sent to any Member or Director or to the auditor or person who has been appointed to conduct a review engagement shall be provided by telephone, delivered personally, or sent by prepaid mail, facsimile, email or other electronic means to any such Member or Director at their latest address as shown in the records of the Agency and to the auditor or the person who has been appointed to conduct a review engagement at its business address, or if no address given then to the last address of such member or Director known to the secretary; provided always that notice may be waived or the time for the notice may be waived or abridged at any time with the consent in writing of the person entitled thereto.

10.02 Computation of Time

Where a given number of days' notice or notice extending over any period is required to be given, the day of service or posting of the notice shall not, unless it is otherwise provided, be counted in such number of days or other period.

10.03 Error or Omission in Giving Notice

No error or accidental omission in giving notice of any Board meeting or any Members' meeting shall invalidate the meeting or make void any proceedings taken at the meeting.

Section 11 - Adoption and Amendment of By-laws

11.01 Amendments to By-laws

The members may from time to time amend this By-law by a majority of the votes cast. The Board may from time to time in accordance with the Corporations Act pass or amend this By-law other than a provision respecting the transfer of membership or to change the method of voting by Members not in attendance at a meeting of Members.

PASSED by the Board of Directors of the Agency on the ...²²nd day of April... 2021...

Syrena Lalonde
Chair

MaryAnn Reimer
Witness

CONFIRMED by the Members of the Agency on theday of....., 20.....

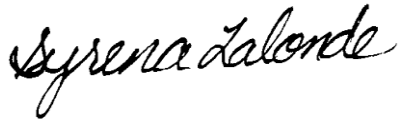
Chair

Witness

Report of the
Kenora – Rainy River Districts Child and Family Services Nominating Committee
to the Members of the Society
June 17, 2021

As per KRRDCFS bylaw section 2.01, the Nominating Committee submits the following members of the Society for appointment to the Board of Directors:

1. Tom Doherty
2. Caren Fagerdahl
3. Stephanie Meek
4. Charron Sippola



Syrena Lalonde, Board President



Bob McGreevy, Nominating Committee Chair

KRRCFS 2020/2021 STATS

Children's Services 2020/2021

	KRRCFS Children	OSW's	Total 2019/2020	Total 2020/2021
Children in Care (April 1, 2020)	83	105	175	188
Days Care Provided (2020-21)	34740	24307	59175	59047
Children in Care (March 31, 2021)	94	86	139	180
New Admissions (2020-21)	37	63	77	100
Discharges from Care (2020-21)	26	85	113	111
Days Care Provided (2020-21)	33005	21299	57315	54304

Protection Services 2020/2021

	2019/2020	2020/2021
Intakes Open Beginning of Year	275	45
Intake Open During Year	280	317
Intakes Closed	510	294
Transferred to Ongoing Protection	71	45
Ongoing Opened Beginning of the Year	73	78
Ongoing Opened During the Year	79	48
Ongoing Protection Closing	74	48
Ongoing Protection as of End of Year	78	78

FOSTER CARE/ RESOURCES

	2019/2020	2020/2021
Approved Foster/Kin Homes (01 April 2019)	138	111
New Approved Homes During the Year	20	8
Foster/Kin Homes Closed During the Year	76	15
Foster/Kin Homes Approved During the Year	52	12

FINANCIAL NOTES

Record of Employees Paid \$100,000 or more in 2020

Prepared in accordance with the Public Sector Salary Disclosure Act, 1996.

William Leonard, Executive Director
Earnings: \$171,187.86; Benefits \$2,745.33

Vince Kastrukoff, Director of Services
Earnings: \$124,139.17; Benefits: \$2,054.91

Cheryl Reddick: Supervisor of Children's Services/Adoption
Earnings: \$106,965.03; Benefits: \$1,947.99

Ramona Sawatzky: Supervisor of Intake - Protection
Earnings: \$110,733.78; Benefits: \$2,023.01

Sherri Rogers: Supervisor Children's Services
Earnings: \$116,328.71; Benefits: \$1,723.01

Betty-Anne Johnson: Strategic and Quality Assurance Supervisor
Earnings: \$105,868.94; Benefits: \$1,722.99

Susan Rooke: Supervisor of Children's Services
Earnings: \$119,858.14; Benefits: \$2,119.56

Rhonda Konrad: Supervisor of District Resources
Earnings: \$100,127.52; Benefits: \$1,722.99

Janice Gagne: Director of Clinical and Community Services
Earnings: \$108,095.55; Benefits: \$1,865.28

Shannon McFayden: Supervisor of Family/Protection Services
Earnings: \$102,280.77; Benefits: \$1,861.28

Jason Siwak: Director of Finance and Administration
Earnings: \$102,067.67; Benefits: \$1,755.99

Prepared in accordance with the Public Sector Salary Disclosure Act, 1996.

Building Reserve Fund Balance \$76,734
Trust Funds Balance \$82,931

**BOARD OF
DIRECTORS**

President Syrena Lalonde
Vice President Bob McGreevy
Secretary/Treasurer Kathy McConnachie

Directors:
Josie Groen
John Baker
Wendy Marmus
Diane Clifford
Marlis Bruyere
Ahnika Bruetsch



Statement of Operations Operating Fund for the Year Ending 31 March 2021

REVENUE

Province: MCYS and MCSS	\$14,988,199
MAG	\$ 0
MOH	\$ 1,136,208
Interest and other income	<u>\$ 640,344</u>
Total Revenue	<u>\$16,764,741</u>

COST OF ALL SERVICES

Salaries	\$ 7,776,011
Benefits	\$ 2,260,376
Travel	\$ 234,301
Training	\$ 119,149
Building Occupancy	\$ 717,819
Professional Services – Non-Client	\$ 373,366
Program Expense	\$ 135,937
Boarding	\$ 5,863,747
Professional Services – Client	\$ 194,813
External Legal Fees	\$ 101,084
Adoption	\$ 364,827
Clients Personal Needs	\$ 526,969
Health and Related	\$ 93,470
Financial Assistance	\$ 55,130
Promotion and Publicity	\$ 1,298
Office	\$ 204,915
Miscellaneous	\$ 185,386
Technology	\$ 506,178
OCBe	<u>\$ 26,008</u>
Total Cost of Services	\$19,740,784

Expenditure Recoveries \$ 2,976,495

Net Expenditures \$16,764,288

Net Revenue/Expense \$ 453

Kenora-Rainy River Districts Child and Family Services

Our **VISION:** Children and families reaching their full potential.

Our **MISSION:** We are dedicated to ensuring the safety and well-being of every child

Our **VALUES:** Positive attitude, Relationships, Integrity, Diversity, and Excellence

Risks and Financial Performance Analysis

The Agency experienced another 2% cut to its base funding. This represented a decline of \$186,545. Due to Covid pressures, the agency obtained funding of \$340,570.

The Agency continued to monitor and manage risks, particularly related to covid. As a result, salaries and wages increased for staffing pressures, covid wage enhancements and an increase of 1.75% pursuant to the collective agreement. Other areas that experienced increases due to covid were benefits and financial assistance.

The Agency also experienced some savings due to covid. In particular, there was less travel and training, and office. There were decreases in boarding costs due to a decline in children in care.

With all of the pressures, the Agency managed to balance its operating budget once again. The agency continues to monitor covid and other risks for future periods. For additional disclosure of inherent risks, please refer to the Annual Financial Reports.

